附件:

## PeopleSoft 教材预订流程说明

(1)进入"Student Center", 点击"Enrollment"模块

DNAL ( UNIV I 际联	CAMPUS /ERSITY 合学院	<ul> <li>Student Center</li> </ul>		Â			
	Personal Information	Academic Records	Enrollment				
	Academic Requirements	Online Help	Manage Classes				
	Application	Academic Progress	Complete 10% In Progress 10%				
		•					

(2) 点击 "Student Textbook Request"后,选择你需要订购教材的学期"Year 2020

Fall Semester" 。

< Student Center		1	Enrollment			
() Enrollment Dates	Sel	ect Term		Data Language: English	•	<u>New Wi</u>
Student Textbook Request	Sel	ect a term then click Co	ontinue.			
		Term	Career	Institution		
Enrollment: Add Classes	0	Year 2017 Summer Semester	Undergraduate	Zhejiang University	_	
nollment: Drop Classes	0	Year 2019 Spring Semester	Undergraduate	Zhejiang University		
		Year 2019 Fall Semester	Undergraduate	Zhejiang University		
				CONTINUE		
my Weekly Schedule			2			-3

## (3) 如果未在订购教材的时间,则出现如下提示页面

<ul> <li>Student Center</li> </ul>	Enrollment	Â
() Enrollment Dates	Data Language: English	<u>New Window</u>
T Student Textbook Request	go to • (2) Textbook Selection	_
and Classes	Year 2019 Fall Semester   Undergraduate   Zhejiang change term	
	University Begin Date End Date	
	No available textbook.	
My Weekly Schedule		
Tiew My Exam Schedule	submit         Please complete the book purchase within the prescribed time. You can submit the book repeatedly. No revision will be allowed after the opening time !	
Course Evaluation		

## (4) 如果订购教材的时间已开放,则出现如下页面。

请选择你需要的教材,勾选对应的 Ordered 列选择框,点击"Submit"提交。

Student Center		Enroliment											
③ Enrollment Dates							go to	• >>>					
T Student Textbook Request	Ţ	Textbook Selection											
Enrollment: Add Classes		Year 2019 Fall Semester   Undergraduate   Zhejiang change term University											
Enrollment: Drop Classes	Begin Date End Date												
Enrollment: Swap Classes		Textbook list											
		Ordered	Substitutive	Course ID	Subject Area	Catalog Number	Course Description	Academic Program	Academic Level	ISBN Number	Text		
👕 My Weekly Schedule	1			100128	ECE	210	Analog Signal Processing	UC001	03	9780131435063	Paper		
Tiew My Exam Schedule	2			100178	ECE	342	Electronic Circuits	UC001	03	9780199339143	Paper		
Course Evaluation	3			100038	МАТН	415	Applied Linear Algebra	UC001	03	9780980232776	Paper		
	4							UC001	03	9781138726420	Paper		
	5							UC001	03	9781292060552	Paper		
	6							UC001	03	9781292070599	Paper		
	submit Please complete the book purchase within the prescribed time. You can submit the book repeatedly. No revision will be allowed after the opening time !												

## (5)点击 "Submit" 提交后, 弹窗显示订购教材预估总金额并提示教材无质量问题不提供

退换服务。

< Student Center				Er	nrollmei	nt			<b>^</b>		۲
C Enrollment Dates			Data Language: English • New 1							sonalize Pa	<u>ae</u> ^
Student Textbook Request		Ţ	go to 🔻 🎯								
o Enrollment: Add Classes			Year 2020 Spring Semester   Undergraduate   change term								
a Enrollment: Drop Cla		Es	stimated Price:								
ᠲ Enrollment: Swap Cla	nade ing,	ade once you submit your application. Please make sure your application before ng, because no exchange or refund can be given unless quality problems.									
My Weekly Schedule			Uraerea	Substitutive	ID	Area	Number	course Description	Academic Program	Academic Level	IS IS
🗯 View My Exam Sched	ule	1	<b>Y</b>		100235	IBMS	8013A	DST2	UC001	04	97
Course Evaluation											
		2	<b>a</b>		100112	IBMS	8009A	Intg Funct Body Sys II	UC001	04	97
		3			100114	IBMS	8010A	Applied Biomedical Sciences II	UC001	04	97